

Ref No. RIU/SMART/Off. Fur./25/2023

Date : 18 / 10 / 2023

INVITATION FOR QUOTATIONS

To
All Concerns

Sub : Invitation for quotation for Office Furniture at Regional Implementation Unit , SMART Project Latur

Dear Sir/Madam

- Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
- Head, RIU, Latur, Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for the following Office Furniture

Sr. No.	Item /services description	Technical Specification	unit	Qty.
1	Office Table	18mm thick plywood with both side laminated sunmica, one side full sliding drawer, locking, handle ,and fixtures and fastening of standard quality, with other side key board sliding drawer etc complete. Size 7'3'6"*2'6"	No	2
2	Office Table	18mm thick plywood with both side laminated sunmica, one side full sliding drawer, locking, handle, and fixtures and fastening of standard quality, with other side key board sliding drawer etc complete. Size 4'6"* 2'6"*2'6"	No	8
3	Office Chair	office chair with revolving, best quality bearings, foam and rexin etc complete. Officer chair big size as shown in drawings	No	2
4	Office Chair	Office chair small size as shown in drawings	No	8

3 Bid Price

- The contract shall be for the full quantity as described above.
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be excluding GST.
- Rate should be inclusive of supply and installation

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f) Bidder should quote rate for all the items

4. Validity of Quotation

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

5. Eligibility Criteria:

- a) Bidder should be registered under Goods and Services tax Act, 2017
- b) Bidder should have its main or branch office anywhere in Maharashtra
- c) Bidder should have achieved in at least one year an annual financial turnover not less than Rs 13 lakhs @ in the last Five financial years;
- d) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.

6 Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) PAN Card copy
- b) GST registration certificate
- c) Bid security declaration (in attached format)
- d) Turn over certificate issued by the chartered Accountant/Balance sheet
- e) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

7 Bid Security :

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
 - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
 - b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
- c) if the successful Bidder fails to
 - (i) sign the Contract or
 - (ii) furnish a Performance Security

8 Delivery period and Place:

Successful bidder should complete work within 15 days from the date of award of contract /supply order to Head, RIU, Latur, Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project, O/o Divisional Joint Director of Agricultural, Latur , Behind Old Collector Office, Near Shivaji Chowk, Latur If bidder fail to supply and installation of goods within the period, liquidated damage @ 0.5% per week shall be deducted from final payment subject to maximum (10%). Once the maximum deduction is reached, the Purchaser may terminate the Contract.

9 Warranty: Up to 1 Year from the date of Completion

10 General Conditions:

- a) Bidder should submit only one quotation
- b) The quantity mentioned may increase /decrease depend on the requirement
- c) All legal disputes relating to the supply and installation etc. are subject to the jurisdiction of court of law at Latur

11 Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed ; and
- (b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.

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12 Award of contract

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the RIU SMART Project, Latur reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

13 Payment:

Payment will be made within 4 weeks after successful supply and installation of goods certified by the authority appointed by the Project along with the bill/invoice. Applicable GST will be paid on submission of invoice/bill.

14 Quotation Submission:

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **(Quotation for Electrical Works)** latest by 12:30 PM on 01/11/2023 to O/o Joint Director of Agricultural, Latur, Head Regional Implementing Unit (SMART) , Latur Behind Old Collector Office, Near Shivaji Chowk , Latur
- b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
- c. Please quote the lowest possible rate. No negotiations will be entertained

15 Opening of Quotation: -

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on 01/11/2023 @ 1.00 PM.

- 16 In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.

(Sahebrao Divekar)
Head, Regional Implementation Unit,
SMART Project cum
Divisional Joint Director of Agriculture, Latur

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FORMAT OF QUOTATION
(On bidder's Letter head)

To
Head, Regional Implementation Unit,
SMART Project cum
Divisional Joint Director of Agriculture

Date:

Subject:- Submission of quotation for Furniture

Ref :- Your Request for Quotation RIU/SMART/Off. Future/ /Date : / /2023

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	*Items	Brand & Modal	unit	Qty.	Rate per Unit in Rs. Without GST	Total Amount Rs. Without GST
1	Office Table		No	2		
2	Office Table		No	8		
3	Office Chair		No	2		
4	Office Chair		No	8		
Total Amount (Excluding GST)						

***We confirm that the specifications are equal / better than as mentioned in the RFQ**

We agree to supply and install above mentioned items in accordance with the specifications and terms and conditions mentioned in the invitation for quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: _____
Office Stamp/Seal

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**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

UNDERTAKING REGARDING BLACKLISTING / NON - DEBARMENT


Date: *[insert date]*

RFQ/ Tender Ref No.: RIU/SMART/Off. Fur/ /Date : / /2023

To:
Head, Regional Implementation Unit,
SMART Project cum
Divisional Joint Director of Agriculture

We hereby confirm and declare that we, M/s -----,
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government
department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have
Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....



FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date: *[insert date]*

RFQ/ Tender Ref No.: Your Request for Quotation RIU/SMART/Off. Fur/ /Date : / /2023

To:
Head, Regional Implementation Unit,
SMART Project cum
Divisional Joint Director of Agriculture

I/We(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for(Insert Title of the RFQ), thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- c) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- d) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorised Signatory of bidder
Name of Authorized Signatory